



M.C.E. Society's

## M. A. RANGOONWALA COLLEGE OF DENTAL SCIENCES AND RESEARCH CENTRE, PUNE

Recognized by Government of India &  
Affiliated to Maharashtra University of Health Sciences, Nashik

2390-B, K. B. Hidayatullah Road, Azam Campus, Camp, Pune - 411 001. Maharashtra, India

Tel.: 91-20-26430959, 26430960, 26430961, Fax: 91-20-26430962

E-mail :- dean-mardental@azamcampus.org Website :- www.mardentalcollege.org

Ref. No. : MARDC / Adm / 9719A / 2023

Date : 15<sup>th</sup> Jan 2023

### Circular

A meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on

Date: 19<sup>th</sup> Jan 2023

Time : 11am

Venue: Prosthodontic seminar room Ist floor

#### Agenda of the meeting:

1. Proposal for smart boards, intra oral scanner, new surgical laser system
2. Blood donation camp to be organised
3. Criteria heads of NAAC to complete atleast one metric with supporting documents
4. Inauguration of Dr.P.A.Inamdar Auditorium

IQAC CO-ORDINATOR



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Ref. No. : MARDC /

Date : 19/11/2023

## Minutes of the Meeting

Proposal for installation of smart boards was put forth to the IQAC committee various quotations were asked from the IT section for the same.

CCTV s to be repaired and installed where necessary for upcoming MUHS University exams.

New fridge to be installed in Department of Oral Surgery to store emergency drugs

Public health Dentistry renovation to be done and department shifted from 1<sup>st</sup> floor to 3<sup>rd</sup> floor.

Intraoral scanners to be purchased for Department of Prosthodontics.

A new surgical laser system to be procured for Department of Periodontology.

Inauguration of Dr.P.A.Inamdar Auditorium to be scheduled in the upcoming month.

Blood donation camp to be organized by Department of Oral Surgery as per guidelines issued by Medical Education and Drugs department on the occasion of Chhatrapati Shivaji Maharaj Jayanti.


Criteria heads of NAAC to complete atleast one metric with supporting documents.

Meeting attendance :

- 1.Dr. Ramandeep Dugal
- 2.Dr. Salika Sheikh
- 3.Dr. Ajit V Koshy
- 4.Dr. Rooposhi Saha
- 5.Dr. Samantha Thakur
- 6.Dr. Prachi Baldawa
- 7.Dr. Neetu Kadu

  
IQAC CO-ORDINATOR



  
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Ref. No. : MARDC / Adm/9780A/2023

Date : 4/3/23

## Circular

A meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on

Date: 9/3/23

Time : 11am

Venue: Prosthodontic seminar room Ist floor

### Agenda of the meeting:

1. BORS meeting for research project
2. Upcoming LIC Inspection
3. Inputs related to curriculum
4. Grants for research projects
5. Alumni Meet

IQAC CO-ORDINATOR



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Ref. No. : MARDC /

Date : 9/3/23

### Minutes of the Meeting

BORS meeting to be held on 21<sup>st</sup> March 2023 for research project discussion.

Duties were allotted to faculty members for upcoming LIC inspection.

Curriculum related inputs and suggestions were invited from all staff members.

Various grants required for research projects will be discussed with the management.

Recalia-Alumni Meet to be organized by the cultural committee.

Meeting attendance :

1. Dr. Ramandeep Dugal
2. Dr. Ajit V Koshy
3. Dr. Rooposhi Saha
4. Dr. Bhagyashri Jabade
5. Dr. Samantha Thakur
6. Dr. Prachi Baldawa

IQAC CO-ORDINATOR



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Ref. No. : MARDC / Adm / 9920A / 2023

Date : 12<sup>th</sup> June 23

## Circular

A meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on

Date: 16<sup>th</sup> June 2023

Time : 11am

Venue: Prosthodontic seminar room Ist floor

### Agenda of the meeting:

1. Proposal for Research budget and grants for publication
2. Launch of a book Dental assistant training guide
3. Criteria wise metrics to be presented by respective criteria heads.

IQAC CO-ORDINATOR



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Ref. No. : MARDC /

Date : 16/6/23

### Minutes of the Meeting

Proposal for Research budget had been formulated and grants for publications was formulated and presented before IQAC.

A grand launch of a book Dental assistant training guide-A user friendly color atlas for students dentists and dental assistant is scheduled in the upcoming month. The book is written by a faculty and alumni of the institute Dr.Lisha Thole.

Criteria wise metrics presented by respective criteria heads.

Meeting attendance :

- 1.Dr. Ramandeep Dugal
- 2.Dr. Salika Sheikh
- 3.Dr. Ajit V Koshy
- 4.Dr. Rooposhi Saha
- 5.Dr. Samantha Thakur
- 6.Dr. Prachi Baldawa
- 7.Dr. Praveen Gaikwad

IQAC CO-ORDINATOR



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Ref. No. : MARDC / Adm / 10168 / 2023.

Date : 29/11/23

## Circular

A meeting of the Internal Assurance Quality Cell (IQAC) is scheduled on

Date: 4<sup>th</sup> December 2023

Time: 10.30am

Venue: Exam Section

### Agenda of the meeting:

1. To discuss the update of criteria-wise metrics of NAAC.
2. Discussion for upcoming research committee meeting for short studies proposal from various departments.
3. Discussion for allocation of Mentors to newly admitted First Year Students by Mentor-Mentee Committee.
4. Discussion of upcoming University exams in M.A.R.D.C. as university exam centre.
5. To communicate with the IT sector and website committee for inserting weblinks and tabs for various criteria's of NAAC.

**IQAC CO-ORDINATOR**



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Ref. No. : MARDC /

Date : 4<sup>th</sup> Dec 2023

## Minutes of the meeting

1. Criteria-wise update of NAAC progress was taken from all criteria heads.
2. Each department to submit a proposal for upcoming CDE programs, Faculty development for teaching and non teaching, related to e-content, Value added and Add on courses.
3. An update was taken regarding Interdepartmental case presentations by the concerned team.
4. Research committee meeting to be scheduled in 3<sup>rd</sup> week of December and all departments to submit proposals for short studies, surveys.
5. Parents teachers committee to decide for the schedule of the meetings and a transparent source for contacting the parents.
6. Mentor Mentee committee to allot mentors to the newly joined first year students and conduct a brief discussion on mentoring session for newly joined staff members.
7. All departments to update IQAC about number of publications, Conferences attended, Faculty development programs conducted.

**IQAC CO-ORDINATOR**



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