

# M.A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE, PUNE

Recognized by the Government of India&

Affiliated to the Maharashtra University of Health Sciences, Nashik.

2390-B, K.B. Hidayatullah Road, Azam Campus, Camp, Pune-411001Maharashtra, India **Tel.:** 91-20-26430959, 26430960, 26430961, **Fax:** 91-20-26430962

E-mail: <u>dean-mardental@azamcampus.org</u>

Website: www.mardentalcollege.org

### 5.3.2 – ADOPTION OF GUIDELINES FOR REGULATORY BODIES

| SR. | TITLE                        | WEBLINK   |
|-----|------------------------------|---|
| NO. |                              |   |
| 1.  | GUIDELINES FOR PREVENTION OF | DCI Regulations Anti Ragging 2009.pdf (dciindia.gov.in) |
|     | RAGGING                      |   |
| 2.  | GUIDELINES FOR PREVENTION OF | 7203627_UGC_regulations-harassment.pdf                  |
|     | SEXUAL HARASSMENT            |   |
| 3.  | GUIDELINES FOR REDRESSAL OF  | Microsoft Word - 2366gi (ugc.gov.in)                    |
|     | STUDENT GRIEVANCES           |   |



## M.A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE, PUNE

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Website: www.mardentalcollege.org

Date:

16/01/2018

Ref. No: MARDC/Adm/

### STUDENT GRIEVANCE REDRESSAL COMMITTEE STANDADRD OPERATING PROTOCOL (SOP)

### OBJECTIVES

The objectives of Students Grievance Redressal Committee are to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute. The committee convenes periodic meetings (once in 3 months) or as and when needed. The Committee is constituted for the Redressal of the problems reported by the students of the college with the following objectives:

- · Upholding the dignity of the college by ensuring strife free atmosphere in the college through promoting a cordial relationship between students and teachers.
- · Encouraging the students to express their grievances/problems freely without any fear of being victimized. Suggestion/complaint box is installed in front of the Administrative block in which the students can submit in writing their grievances maintaining anonymity and also give suggestions for improving Academics in the college.
- · Advising students of the college to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of conflict arises.
- · Advising all staff to be affectionate to the students .
- . To bring to notice of the higher authorities urgently any violations of disciplinary rules.

Signature of Principal



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Website: www.mardentalcollege.org

Ref. No: MARDC/Adm/

Date: 16 01 2018

### STUDENT GRIEVANCE REDRESSAL COMMITTEE STANDADRD OPERATING PROTOCOL (SOP)

#### FUNCTIONS OF THE COMMITTEE

- Address grievance promptly on receipt in written format from the students.
- Review all grievances and follow the UGC Guidelines whilst resolving the grievances.
- · Submit report to the Dean about the grievances addressed and also seek direction and guidance from the higher authorities if needed.

### MECHANISM FOR RECEIVING & REDRESSAL OF STUDENT GRIEVANCES

It's the endeavor Student Grievance Redressal Committee to make all efforts to ensure transparency in all the activities of students. The Institute has decided to provide a mechanism for Redressal of Student's Grievance as per UGC guidelines as under-

- 1. The Grievances may broadly categorized under following-
- · Academic- related to admission, tuition fees, examination, results, discrimination of students, posting, attendance, clinical work, etc.
- · Non-Academic- related to harassment by a colleague or the faculty/non-teaching staff, hostel issues, mess problems or any other personal problems.
- 2. Any student with a grievance can approach the committee members, or directly to the chairperson of the committee. In case if a student is unwilling to appear in self, grievances may be dropped in writing in the suggestion/complaint box at the administrative block of the college.
- 3. Minor Issues are solved by the faculty or mentors at the departmental level for the smooth functioning of the college, for issues not resolved at this stage the students approach/directed to the student grievance redressal committee and submit the grievance.
- 4. The committee convenes meeting to redress the grievances of student by giving all the stakeholders involved a chance to put their stand on the issue at separate time if needed. The committee tries to solve the issue amicably.
- If needed guidance and direction are sought form higher authorities (Dean).

After the meeting the decision made and the report of the committee is submitted to the Dean accordingly and communicated to stakeholder's involved.

Signature of Principal

PRINCIPAL RANGOONWALA COLLEGE OF DENTAL



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2390-B; K. B. Hidayamillah Rood, Azam Campus, Camp. Pune 411 001. Maharashtra. India Tel.: 91-20-26430959, 26430960, 26430961, Fax: 91-20-26430962 E-mail :- dean-mardental@azameampus.org Website :- www.manfentalcollege.org

Ref. No.: MARDE / Adm | 9865 | 2023

0 5 MAY 2023

To; The Warden, NG-II hostel Hostel Administration, Azam Campus, Pune.

Subject: Complaint regarding hostels in Azam campus.

Dear Madam.

This is to bring to your notice as a routine practice we have taken feedback from the dental students who are staying in hostels in Azam campus. The feedback was taken under the heading of cleanliness, behavior of staff and attention/addressing the problems reported regarding hostel by students.

### The highlighted lacunae were as follows:

- 1. Negligence towards the problems reports by the students regarding the unclean water supply in the hostels.
- 2. Cleanliness is not maintained in hostel premises and improper waste management. Please give your explanation within 3 days.

### Through proper channel:

- 1. Copy to the President of MCE Society.
- 2. Copy to the Hostel Administration, Azam Campus.

Enclosure:

Feedback forms.

Dr.Ramandeep Dugal Dean M.A.R.D.C

Azam campus, Pune PRINCIPAL



Date: 6" May 2023

To.

The Principal

M.A.R.D.C. Azam Campus, Pone

Reference: Complaint received regarding hostel dated 5th May 2023

Subject: Explanation letter

Dear Madam,

After going through feedback forms, following things have been came into observation

Section A: Hostel Facilities: Students have issue related to water, common switch board and corridor lights.

- Water purification need to be care. There is requirement of Aqua guard for drinking water and more carefully purification of use water.
- Library. Arrangement for reading room will be done soon.
- Lights in 2" floor corridor: Extra light holder connection is already present. For more brightness they can add light bulb. Students never switch off lights in washrooms and keep lights, fans on even when no one is present in room
- Security. There is CCTV set up and daytime watch lady and night watchman for security.
- Hygene
  - Hostel cleaning is done on daily basis.
  - Pest control activity is conducted twice in last six months.
  - Deep cleaning has done in Eld vacations.
  - Fridge cleaning is done once in a week.

#### Section B: Staff & Management

issues such as 'delay in repairing work' need to be discuss with management. We will work on that

Behaviour: Normally we treat politely and kind towards students but situation wise we have to be strict such as

- Senior student tortures junior roommate as in latest case with Kafia Shaikh (final yr BDS) and Affaf Pathan (2" yr BDS). Affal parents were about to do anti ragging case.
- Speaks loudly on phone calls in corridor till late night, do arguments with securities, Khala [ Humera Arkate, 1" yr MOS).
- Girls come late at night regularly or without prior informing (Nayra Patel, final yr BDS).
- Through garbage in garden from corridor, don't want to share room with anyone ( Uzma Shaikh, final yr

So, if everyone follows rules and regulations, it will be easy for all of us. Let's make better together.

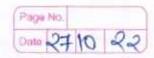
Regards

Ms. Jagrus Mungantiwar

Rector (NG-II Hostel)

H.G.M.T. Azam Campus Pune

Att. Hostel Fichage Dr. Rallini / Ar Hum



The Principal MA Rongosniwala collège of Dental Science & Research centre Pune, Respected man. This is to inform you to request that our college counsellor, this Halima to visit our college more than put ance a week since I need to bunk our closses on wednesday as the session T get to is on wednesday. Also this is a great initiative by the college authorities to have a counsellor for us I would like more of her since I like when I talk to her and discuss or that we have. Pipase do consider Thenking you in enticipation Yours sinceorly final year MARDO

To, The principal. M.A. Rangoonwala, College of Dental science and Research center. lune.

Subject: - Regarding non sworking of CCTV

Carneros and in Various asem of the

College:

Respected Ma'am,

We 3/ BDs student of the college are writing this letter to bring few issues to your as the CCTV lamere in Nanous aleas of the college are not working especially from the locker section due to this many cases have occured the instruments are gone missing. Even many journals have also gone missing. Please look into this matter

Forwarded to Student grewere committee your forthfully BAS students. 20/0/2022



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E-mail: info@mardentalcollege.org

3/11/2022

Ref. No: MARDC/Adm/

Date:

### STUDENT GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF THE MEETING



| MEETING     | INFORMATION   |
|-------------|---|
| DATE & TIME | 3/11/2022 11:30am   |
| VENUE       | M.A. Rangoonwala college of dental sciences and research centre, Pune |

Agenda: 1. To discuss the grievances reported by students

2. To discuss any other matter

Meeting Attended by

Dr. Salil Nend

Dr. Srilatha S

Dr.Madhuri Patil

Dr.RohanSohani Dr. Prerana Dhande

Points Discussed

Grievance 1: A BDS student reported with a grievance regarding missing her lecture class as she has to visit the counsellor in the college. As the counsellor visits the college once in a week during the college hours the student is unable to attend

Grievance 2: Many BDS students reported a grievance that the CCTV camera of the lockers area and many department areas are not working due to which the instruments and journals of the students are missing.

It was discussed in the meeting that the grievance will be addressed to the dean for and the IT department looking after CCTV cameras and action will be taken and reported to the concerned student within 15 days.

As there was no any other matter to discuss the meeting was adjourned

Signature of AC Incharge

Signature Of Principal PRINCIPAL



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24/11/2022

Ref. No: MARDC/Adm/

Date:

### STUDENT GRIEVANCE REDRESSAL COMMITTEE ACTION TAKEN REPORT

Grievance 1: The concerned student was instructed to visit the counsellor after the college timings. It was also informed to the counsellor as well. The counsellor confirmed for the same.

Grievance 2: The CCTV cameras of the entire college were checked and repaired and confirmed for proper functioning of the same. It was decided by the committee members and the dean that in every 3 months there should be a check of all the CCTV camera functioning. The report should be sent to the dean as well.

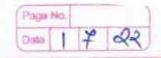
Signature of IQAC Incharge

M.C. IS

Signature Of Principal

PRINCIPAL

M. A BANDOCHIVALA COLLEGE OF THINK
SCHWLLIA RESERVENCE



The Head of Department. Dept of Endodontics & Conservative dentistry, MARDCI Pone-01 Subject - Regarding Repair & Maintanance of the Pre-clinical daboratory. Respected Sir, this letter to bring to your notice the current would thon of the pre-clinical laboratory.

The issues that we are focing in the pre-clinical is not allowing us to work efficiently there are problems with the table lights, phontom heads, toble rods & stools We have our opcoming prelimnery and University exemination and these issues will cause us difficulty during our exoms We request you to kindly look into this issue & fix our problem Thonking Jou greivence Committee. Baron of sybol



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E-mail: info@mardentalcollege.org

Date: 5/7/2022

Ref. No: MARDC/Adm/

#### STUDENT GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF THE MEETING

| MEETING     | INFORMATION  |
|-------------|--|
| DATE & TIME | 5 712022 11:00am.  |
| VENUE       | M.A. Rangoonwala college of dental sciences an research centre, Pune |

Agenda:

Orientation of student grievance redressal committee

Discuss any reported grievance

Meeting Attended by: Dr. Salil Nene

Dr. Srilatha S

Dr.Madhuri Path

Dr.RohanSohani

Dr. Prerana Dhande

Points discussed:

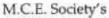
The Head of the committee addressed all the members. Discussion over duties of every member in the committee was carried out for the year 2022-2023.

Tile grievances submitted by the students were discussed. Majority of second BDS students reported that many chairside lights in the pre-clinical conservative and prosthodontics department are not functioning and needs to be repaired as they are not able to work on the phantom heads.

It was decided by the committee to address the grievance to the dean, concerned departments HOD's and maintenance department and repair the lights within 15-20 days. One member from the committee was nominated to make sure the grievance will be solved. Further the report to the dean and the concerned departments HOD's should be submitted. The HOD's should inform the concerned students.

The committee approved the minutes. The meeting ended with vote of thanks by thehead of the committee.

Signature of IQAC Incharge





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Ref. No: MARDC/Adm/

Date: 28 07 34

### STUDENT GRIEVANCE REDRESSAL COMMITTEE

### ACTION TAKEN REPORT

The maintenance department repaired and fixed all the non-functioning lights in the pre-clinical departments (Conservative and Prosthodontics). The HOD's of the concerned departments informed the students. The students were happy about the action taken. A report of the same was submitted by the appointed committee member to the dean.

Signature of IQAC Incharge



Signature Of Principal

### SUGGESTION BOX FORM

### M. A. Rangoonwala College of Dental Sciences and Research Centre, Pune

| Note: Be brief and precise while writing suggestions  |
|---|
| (Tick mark the applicable) Patient / BDS Student / MDS Student / Teaching Faculty / Support Staff |
| Name (Optional): Date: 15/2/22  |
| Suggestion: This is to inform the college that  |
| that the wording of bender in common noon are   |
| not in good state most of them are broken be cause  |
| injury at direct. The elibrary outlets in common  |
| poon are not coording kindly look into the  |
| matter a please do the reall.   |
| COLLA   |
| (2) nc. (m) Dag   |
| Suggestion Evaluated Date: Concerned Authority Signature  |
| Measures Taken: Submitted to Chiefent greened   |
| Committee 10 100/2022   |
|   |

2021 - 2022



M.C.E. Society's

## M.A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE, PUNE

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3 3 2022

Ref. No: MARDC/Adm/

Date:

STUDENT GRIEVANCE REDRESSAL COMMUTTEE MINUTES OF THE MEETING

INFORMATION MEETING DATE & TIME 3 3/2022 11:00 am M.A. Rangoonwala college of dental sciences and VENUE research centre, pune

Discuss any reported grievance Discuss any other matter

Meeting Attended by

Dr. Salil Nene

Dr. Srilatha S Dr. Madhuri

Dr. Rohan

Dr Prerana

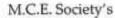
Points Discussed

Many BDS students reported a grievance regarding need of common room in the college.

The grievance was discussed in the meeting and decided to address the same to the dean.

The committee discussed the suitable location within the college and approved for the common room. The location ensures the easy accessibility for students and complies with safety regulations.

As there was no any other matter to discuss the meeting adjourned.





## M.A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE, PUNE

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Ref. No: MARDC/Adm/

Date:

14/3/22

## STUDENT GRIEVANCE REDRESSAL COMMITTEE ACTION TAKEN REPORT

The budget proposal was prepared and submitted to the dean for the approval the budget includes expenses for benches, electrical outlets and other necessary amenities for the common room.

After the approval from the concerned authority ,the common room is now established in the college, providing students with dedicated space for relaxation and study.

The college has also taken security measures to ensure the safety of students and the protection of common room assets. The action taken was informed to the students as well.

Signature of IOAC Incharge

M.C. E.S. A

Signature of Principal

#### -1-2023

### M.C.E. Society's



## M.A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE, PUNE

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E-mail: info@mardentalcollege.org

Website: www.mardentalcollege.org

Date:

29/07/2021

Ref. No: MARDC/Adm/

STUDENT GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF THE MEETING

| MEETING     | INFORMATION  |  |
|-------------|--|--|
| DATE & TIME | 29/07/2021 11:00am   |  |
| VENUE       | M.A. Rangoonwala college of dental sciences and<br>research centre, pune |  |

Agenda:

Discuss any reported grievance

(Extra working time for post-graduates)

Discuss any other matter

Meeting Attended by

Dr. Salil Nene

Dr. Srilatha S

Dr. Madhuri

Dr. Rohan

Points Discussed

The meeting was commenced by addressing the concern of post-graduate students regarding the need for extra working time beyond

suc Students highlighted the challenges faced by them in completing coursework and research within the current schedule.

The committee members shared the feasibility of accomodating extra working hours, acknowledging the importance of student input.

The meeting concluded with a commitment to finding a balanced solution that addresses the needs of post-graduate students while considering logistical constraints.

As there was no any other matter to discuss the meeting adjourned.

Signature of IQAC Incharge

ALNE \*

Signature of Principal



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Website: www.mardentalcollege.org

Ref. No: MARDC/Adm/

Date: 12/08/2021

## STUDENT GRIEVANCE REDRESSAL COMMITTEE ACTION TAKEN REPORT

It was decided to assign representatives (one faculty member and student) from every department to evaluate the feasibility and logistics of extending working hours for postgraduate students.

Scheduled a follow-up meeting to discuss and review the same.

Improved communication channels have been established to facilitate continuous dialogue between students, faculty and the grievance committee.

The college is committed to ensuring a comprehensive and inclusive approach to addressing the need for extra working time for post-graduate students. The ongoing efforts aim to balance the academic requirements of students with the logistical constraints faced by the college.

Signature of IQAC Incharge

M.C. ES.

Signature of Principal

### SUGGESTION BOX FORM

### M. A. Rangoonwala College of Dental Sciences and Research Centre, Pune

| Name (Optional):           | Course Year for Students: | Date: 25/11/2   |
|----------------------------|---------------------------|-----------------|
| Suggestion: The 15 to      | inprom to the admin       | mitertai        |
| that the wars              | known willized by P       | G'S 900         |
| - Other Studen             | ts 1) the same a          | Jayaroom .      |
| utilized by                | patients, which is        | It werry        |
| unhariente.                | kindly look In            | o the mater     |
| 8 do the                   | heederal.                 | (1)             |
|                            |                           |                 |
|                            |                           | - /             |
|                            | XX                        | prity Signature |
| Suggestion Evaluated Date: |                           |                 |





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6/12/2021

Ref. No: MARDC/Adm/

Date:

### STUDENT GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF THE MEETING

(2)

| MEETING     | INFORMATION  |                        |
|-------------|--|------------------------|
| DATE & TIME | 6/12/2021  | 11:00am .              |
| VENUE       | M.A. Rangoonwala coll<br>and<br>research Centre, Pune. | ege of dental sciences |

1. Discussion regarding any grievance of students.

2. Any other grievance/ suggestion.

Meeting Attended by:

Dr. Salil Nene

Dr. Srilatha S' Dr. Madhuri

Dr. Rohan

Dr. Prerana

Points Discussed:

Few BDS students reported grievance regarding need for separate washrooms for students and for patients. The committee discussed the matter and it was put forward towards the dean. As there was no other matter to discuss, the meeting was adjourned.

Signature of IQAC Incharge

M.C. E.S. GO

Signature of Principal



### M.A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE, PUNE

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23 12 2021

Ref. No: MARDC/Adm/

Date:

### STUDENT GRIEVANCE REDRESSAL COMMITTEE

### ACTION TAKEN REPORT

Separate washrooms are now available for students, patients & the staff in the college. And the concerned students were informed about the same.

Signature of IQAC Incharge



Signature of Principal

M. A. Rangoonwala Dental College and Research Centre. The Principal. Azam lampus Camp Pune 411001.

Subject: lamptaint Letter regarding the quality

Respected Madam,

Dental Science and Research Centre are writing on the letter to acknowledge you about the condition of the conteen food. It is very concerning that of the conteen food. It is very concerning that we are facing health is more visible there is no of those food. It is highly visible there is no maintenance of hygiene unhygienic.

Me the facing health is not conteen. It greens maintenance of hygiene in conteen. It greens maintenance and quite unhygienic.

It will be very helpful it you look into this matter and take the possible action. We, the Interné batch 2020 of M.A. Rangoonwale

Submitted to Student groewence Committee Your's stnewely Internis Batch 2020





## M.A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE, PUNE

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Website: www.mardentalcollege.org

Date:

16 06 2020

Ref. No: MARDC/Adm/

STUDENT GRIEVANCE REDRESSAL COMMITTEE (4)

MINUTES OF THE MEETING

| MEETING     | INFORMATION                        |          |
|-------------|------------------------------------|----------|
| DATE & TIME | 16 (06/20                          | 11:30 am |
| VENUE       | M.A. Rangoonwala Dental<br>college |          |

1. To discuss any grievance reported by the students.

2. Any other matters suggested by member.

Attended by

Dr. Salil

Dr Madhuri

Dr Srilata

Dr Rohan

### POINTS TO BE DISCUSSED

- Few BDS students reported grievance regarding the low quality of food & no maintenance of hygiene in the canteen.
- The grievance was addressed to the dean and it was decided to nominate one Committee member to check the quality of food on routine basis and eventasting of food to be carried out randomly. It was decided to address this grievance to the canteen and resolve the issue as soon as possible.

As there were no more matters to be discussed, the meeting came to an end.

Signature of IQAC Incharge

Signature of Principal



## M.A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE, PUNE

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 Affiliated to the Maharashtra University

of Health Sciences, Nashik.

2390-8, K.B. Hidayatullah Road, Azam Campus, Camp, Pune-411001 (Maharashtra)
Tel: 91-20-26430959, 26430960, 26430961 Fax No. 91-20-26430962
E-mail: info@mardentalcollege.org Website: www.mardentalcollege.org

30 06 2020

Ref. No: MARDC/Adm/

Date:

### STUDENT GRIEVANCE REDRESSAL COMMITTEE

### ACTION TAKEN REPORT

 All the committee members confirmed that the canteen food quality was improved and the students were quite happy with it.

The students feedback regarding the food quality was evaluated by random inspection.

Signature of IOAC Incharge

Signature of Principal

To, The Principal M. A. Rangion wala college of Dental sciences & Research Centre Pune

> Sub! - Regarding Shortage of lockers lincrease in timings of library.

Respected maiam.

We all BDs students request you to please increase the timings for the library till 5.pm. as our exams are coming also maiam ve request you to plz provide the lockers for all final year students to keep our instruments and study material

Submitted to andar grewence ammitte

Yours obediently,

02/01/2020

All final Year BDS



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Ref. No: MARDC/Adm/

Date: 20 02 2020

### STUDENT GRIEVANCE REDRESSAL COMMITTEE

MINUTES OF THE MEETING

INFORMATION 11:00 ON 20 02 2020 M.A. Rangoonwala Dental college

### Agenda:

Discussion regarding any grievance reported by the students.

Any other matters/ suggestion taken into consideration.

#### Attended by:

Dr. Salil Nene

MEETING

DATE

VENUE

Dr Madhuri Patil

Dr Srilata S

Dr Rohan Sohoni

### Points Discussed

Grievance was received regarding extension of library timings after the college hours. The committee addressed the issue with the dean.

Grievance was received by the BDS student regarding insufficient lockers. The committee decided to contact the maintenance department to get the lockers requirement done.

Signature of IQAC Incharge



Signature

PRINCIPAL



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Ref. No: MARDC/Adm/

Date:

03 03 2020

### STUDENT GRIEVANCE REDRESSAL COMMITTEE

### ACTION TAKEN REPORT

. The library timings were discussed with the dean and were extended till 5pm.

2. The lockers were provided to the students after discussing it with the maintenance department.

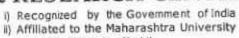
3. The concerned students were reported about the same.

Signature of IQAC Incharge

M.C. E.S. M

Signature of Principal

## M.A. RANGOONWALA COLLEGE OF DENTAL SCIENCES & RESEARCH CENTRE, PUNE



of Health Sciences, Nashik.

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Ref. No: MARDC/Adm/

Date: 4/2/19.

STUDENT GRIEVANCE REDRESSAL COMMITTEE
MINUTES OF THE MEETING - (3)

MEETING INFORMATION

DATE & TIME 4 219 11: 304m

VENUE M.A. Rangoonwala college of dental sciences and research centre, Pune.

### Agenda:

1. To discuss any reported grievances from the students.

2. Any other matter with the permission of Chair.

Meeting Attended by

Dr. Salil Nene

Dr. Srilatha S

Dr. Madhuri

Dr. Rohan

#### Points discussed:

The Head of the committee addressed all the members.

It was decided that a Suggestion/complaint box should be installed in front of the administrative block in which
the students can submit in writing their grievances maintaining anonymity.

 It was decided that the faculty members within the committee will listen to any grievance related to a cademics and psychological trauma experienced by the students. All the grievances should be kept confidential and should be discussed later with the committee members.

4. The meeting discussed the grievances submitted by the students.

Grievance 1-Many BDS students collectively reported a grievance regarding need for increase in lunch break
to 1 hour as it was not possible for the students to complete the lunch in half an hour and come back to attend
the postings/lectures.

6. Grievance 2- The PG students reported the grievance regarding non-functioning of fans in the seminar room.

Signature of IQAC Incharge

M.C. E.S. AUNE

Signature of Principal CIPAL

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Ref. No: MARDC/Adm/

Date: 20 |02 | 19

### STUDENT GRIEVANCE REDRESSAL COMMITTEE

1. As, the college works on the principle of working lunch, hence the break will be limited to 30 minutes only.

ACTION TAKEN REPORT

The fans of the seminar room were repaired in 15 days by the maintenance department and the report was submitted to the concerned department.

The action taken was reported to the concerned students.

Signature of IQAC Incharge

Signature of Principal

PRINCIPAL M. A. RANGODNAVALA COLLEGE OF DENTAL

GOIENCES & RESEARCH CENTING PURE